

Document that shall be shown and sent to the company for registration of attendance, procedures for vote counting and voting results report and the guidelines for attending the Meeting via electronic and user manual e-Shareholder Meeting system

The company organize the Annual General Meeting of Shareholders for the year 2023 held on April 25, 2023, at 2 pm. via electronic meeting broadcast at Meeting room 3<sup>rd</sup> floor Head Office of the company Therefore, the company would like to inform about the method of attending the meeting via electronic (E-AGM) as follows:

**1. Shareholders who do not wish to attend the meeting via electronic (E-AGM)**

For those shareholders who are unable to attend the Meeting via electronic (E-AGM) themselves, the company recommends the shareholders appoint an independent director as their proxy to attend the meeting in person. (Attachment 6) by sending documents to the Company "Company Secretary Department" Carabao Group Public Company Limited, 393 Silom Building, No. 393 Silom Road, Silom Sub-district, Bangrak District, Bangkok 10500 within April 18, 2023.

**2. Shareholders and proxies who wish to attend the meeting via electronic (E-AGM)**

Shareholders and proxies (Form A. B. or C.) self-register

Register to verify your identity or appoint a proxy via Link: <https://bit.ly/3kmY1Jr> within April 18, 2023. for verified the identity of the shareholders.

Shareholders and proxies (Form A. B. or C.) register by sending documents to the company

Fill in the information of shareholders or the proxies in the request form to attend the meeting. Download [https://shorturl.asia/8\\_ScOd](https://shorturl.asia/8_ScOd) (Attachment 7) and Proxy Form (Attachment 6) and to the Company "Company Secretary Department" Carabao Group Public Company Limited, 393 Silom Building, No. 393 Silom Road, Silom Sub-district, Bangrak District, Bangkok 10500 within April 18, 2023. for verified the identity of the shareholders.

When the company has already verified the identity of the shareholders, the company will send a link to the shareholders for attend meetings via DAP e-Shareholder Meeting system.

In case of that your Username and Password are lost or have not received within April 18, 2023 please immediately contact "Company Secretary Department" Miss Raewadee Rassameesangpetch 081-842-3219 or Miss Phenyalaq Chansuthep 099-419-2956

Registration for attending the Annual General Meeting of Shareholders on April 25, 2023, will be open for login from 13.00 hrs. onwards.

**1. Form of Proxy**

Department of Business Development, Ministry of Commerce specified 3 Forms of Proxy according to Regulation of Department of Business Development Re: Form of Proxy (No.5) B.E. 2007. The Company arranges the 3 styles of Form of Proxy are enclosed herewith (Attachment 6) for the shareholders who will not be able to attend the meeting may appoint a person as your Proxy as follows:

- Proxy (Form A): General Form of Proxy (simple form)
- Proxy (Form B): Specific Form of Proxy

- **Proxy (Form C):** Only foreign shareholders as registered in the registration book who have Custodian in Thailand

In case the shareholder would like to get more Form of Proxy, kindly download from the Company's website at <https://shorturl.asia/8ScOd>

## 2. Proxy procedures

Shareholders who are unable to attend the Meeting may appoint a person as your proxy according to the following procedures:

2.1 Complete **only one** of above Forms of Proxy as follows:

2.1.1 General shareholder shall select only one of either Form A or Form B

2.1.2 Shareholders listed in the share registration book as foreign investor appointing the Custodian in Thailand shall select only one of three Forms of Proxy (Form A, Form B or Form C)

2.2 Authorize a person as you wish or a Member of Audit Committee of the Company to attend and vote at the Meeting on your behalf by specifying the name details of a person to be your proxy.

2.3 Affix the 20 Baht stamp duty with specifying the date of Form of Proxy across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the Meeting.

Allocation of shares to several Proxies to vote in the meeting is not allowed. The shareholder shall authorize the Proxy to cast the votes for all of the shares being held. Authorization of less than the total number of shares is not allowed, except the foreign investors whose names appear in the share register book who authorize the Custodian in Thailand to take care of the shares according to the Form of Proxy (Form C).

## Documents required prior to attending the Meeting

### 1. For individual

#### 1.1 In case of self-attending:

Valid ID issued by governmental authorities, e.g. ID card, Governmental ID, driver license or passport, the evidence of name or last name's change (if any).

#### 1.2 In case of proxy:

- One of the Form of Proxy (either Form A. or Form B.) completely filled up and signed by the shareholder and the Proxy
- Copy of ID card or others issued by the government authorities to the Shareholder, and completely signed by the shareholder.
- Copy of ID card or others issued by the government authorities to the Proxy, completely signed by the proxy.

### 2. For Juristic Person

#### 2.1 In case of proxy:

- One of the Form of Proxy (either Form A. or Form B.) filled up and signed by the authorized representative (director) of the Shareholder and the Proxy.
- Copy of shareholder Certification of Juristic Person Registration, certified true and correct by authorized representative (director) and containing particulars that such a person is an authorized representative.

- Copy of ID card or others issued by the government authorities to representative (director) who is the Shareholder duly certified by him/her/them;
- Copy of the proxy issued by governmental authorities, completely signed by the Proxy, and shall present the document at the registration site.

## **2.2 In case of Foreign Investor appointing the Custodian in Thailand**

2.2.1 The documents as under the Juristic Person in Item 1 and 2 shall be prepared by selecting one of any Form of Proxy (either Form A, Form B or Form C).

2.2.2 In case the foreign investor authorizes the Custodian to sign the Form of Proxy on its behalf, the following documents are required:

- Power of Attorney by foreign investor authorizing Custodian to sign the Form of Proxy on its behalf.
- Letter to certify that the person signing in the Form of Proxy is legally allowed to do the Custodian business. In case the original documents are not in English, the English translation shall be required and certified true and correct by the shareholder or the authorized representative(s) of the shareholder.

### **Voting Process**

1. A voting in each agenda shall be made by Shareholder or proxy shall make only one vote for approval, disapproval, or abstention. The allocation of voting is not allowed (except voting of the Custodian).
2. Shareholders cast their votes as approval, disapproval or abstention shall be required to indicate a mark on the ballot program within the specified time and will announce the voting results in each agenda to the Meeting.
3. Any shareholder who did not cast their votes on the ballot program, it would be assumed to have approved the agenda item as proposed to the Meeting.

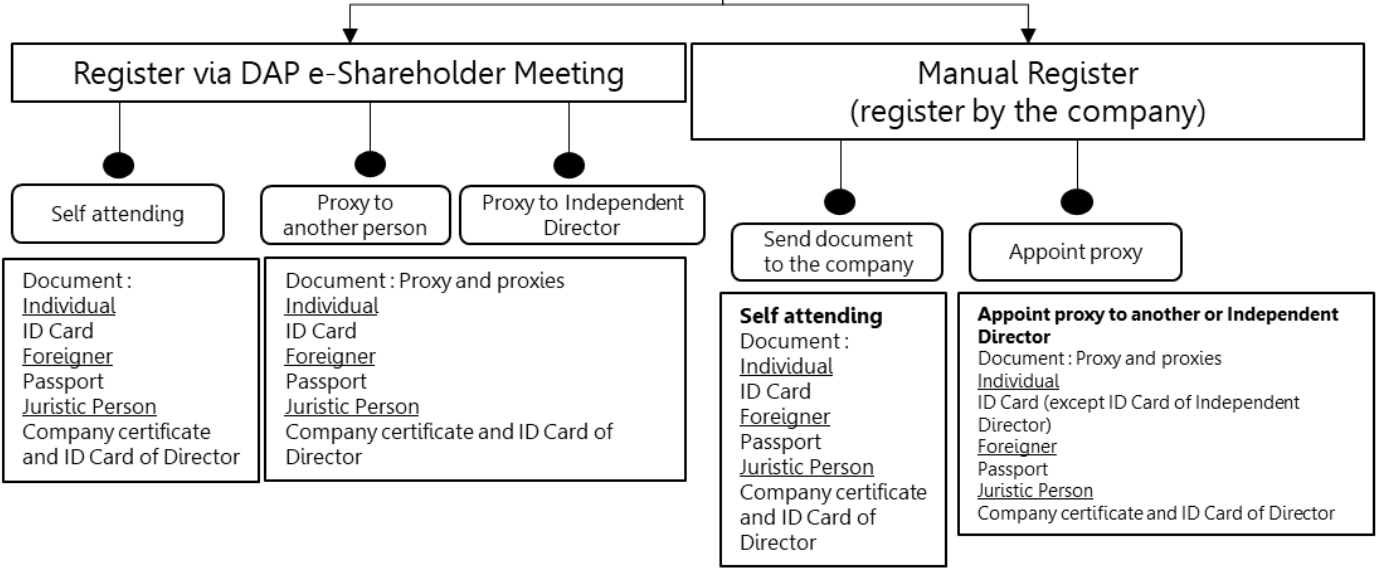
### **Procedures for Vote Counting**

1. The method of voting shall be based on one share one vote and the majority of votes shall be deemed as a resolution except as stated otherwise by law, in the event of an equality of votes, the Chairman shall be entitled to a second or casting vote.
2. For vote counting on each agenda item, it will count the votes from the total number of votes cast by the shareholders present at the meeting, in case any shareholders did not cast their vote within the specified time, it shall be assumed to have approved the agenda item. Then the results of such the voting will include the number of votes cast of the proxy who prior casted their votes and were recorded at the time of registration.
3. The voting results will be announced as votes of approval, disapproval, abstention. In each agenda item, the quorum will be based on the latest number of shares held by attendants present at the Meeting.
4. A voting ballot is considered invalid when the shareholders who authorized the proxy do not clearly express their intention on the proxy form, such as there are more than one marked box on the proxy form or there are split votes (except for the case of custodian).

# Steps of joining the e-Meeting via DAP e-Shareholder Meeting



Shareholder



Register for verified identity at Link : <https://bit.ly/3kmY1Jr>  
 Since April 18, 2023 at 9 am. to April 25, 2023 at 4 pm.

**Send Do**

- Send to [raewadee.r@carabao.co.th](mailto:raewadee.r@carabao.co.th); [phenyalaq.c@carabao.co.th](mailto:phenyalaq.c@carabao.co.th)
- Send the document via postage to "Company Secretary" Carabao Group Public Company Limited No.393, 393 Silom Building, Silom Road, Silom, Bangrak, Bangkok 10500 within April 18, 2023

The company checks the information to verify the identity. Register for the meeting or vote as specified in the proxy form

The company verify shareholder's information for approve register to meeting

Shareholders have received confirmation of attendance of shareholders' meeting via email. Please maintain Username and Password for attending the meeting.

Registration for attending the Annual General Meeting of Shareholders on April 25, 2023, will be open for login from 13.00 hrs. onwards. Link : <https://bit.ly/3kmY1Jr>

Shareholders use the e-Question function for queuing to ask questions. (Send questions in advance) via DAP e-Shareholder Meeting system

Shareholders use the e-Voting function for voting according to the meeting agenda via the DAP e-Shareholder Meeting system.

End the meeting